

Administrative Policies

Board of Trustees Policies

- [BOT Investment Statement \("Investment Policy"\)](#)
- [Honorary Degree Policy](#)
- [Statement of Principles](#)
- [Whistleblower Policy \("Reporting Compliance & Ethics Concerns"\)](#)

Policies by department (in alphabetical order)

- [Academic/Research](#)
 - [Academic Affairs](#)
 - [Academic Honors](#)
 - [Academic Integrity Policy](#)
 - [Academic Status Policy](#)
 - [Assignment of Semester Credit Hour](#)
 - [Attendance Policy](#)
 - [Audit Policy](#)
 - [Awarding of Posthumous Degrees](#)
 - [Challenge Examination Policy](#)
 - [Classroom Behavior](#)
 - [Conflicts in Examination Periods During Finals Week](#)
 - [Copyright Policy for Online Education](#)
 - [Credit by Examination for Life Experience External Examination](#)
 - [Credit by Examination for Life Experience Internal Evaluation](#)
 - [Emeritus/Emerita Status](#)
 - [GPA Forgiveness](#)
 - [Grade Change Policy](#)
 - [Grade Dispute Policy](#)
 - [Grade Reporting](#)
 - [Grading System](#)
 - [Graduation Requirements](#)
 - [Mobile Electronic Device Policy](#)
 - [Repeating a Course Policy](#)
 - [Research Papers - The Term Paper Law](#)
 - [Second Baccalaureate Policy](#)
 - [Student Complaint Procedures](#)
 - [Syllabus Policy](#)
 - [Transfer of Credit](#)
 - [Turnitin Policy](#)
 - [Undergraduate Academic Standing](#)
 - [Undergraduate Senior Privilege Policy](#)
 - [University Academic Calendar](#)
 - [Verification of Student Identity](#)
 - [Viewing Final Exams and Papers Policy](#)
 - [Graduate Studies](#)
 - [Leave of Absence Policy \(Graduate Students\)](#)
 - [Time Limits for Post-baccalaureate and Graduate-Level Program Completion](#)
 - [Health Sciences](#)
 - [Bloodborne Pathogens](#)
 - [HIV, HBV and HCV](#)
 - [Housestaff Immunizations and Health Requirements](#)
 - [Tuberculosis Surveillance](#)
 - [Research](#)
 - [Copyright Policy](#)

- Costing policy
 - Cost Share Policy
 - Cost Transfer Policy
 - Export Control Program
 - Federal Drawdown
 - Grants Disbursed By the Environmental Protection Agency (EPA)
 - HIPAA and Medical Research Training
 - Intellectual Property
 - Internal Deadline for Proposals
 - Laboratory Safety Policy
 - Managing Conflicts Of Interest
 - Openness in Research Policy
 - Principal Investigator (PI) Eligibility
 - Records Retention
 - Research Administration
 - Research Data Ownership Policy
 - Research Indirect Funds Distribution
 - Sponsored Research Supplemental Compensation Policy
 - Subrecipient Monitoring
 - Use of SSNs and PII in Human Subject Research
- Research Compliance
 - Export Control Guidelines for Visiting Professors and Research Scholars
 - Research Misconduct
- Administration and Operations
 - Administration
 - Preferred Name Policy
 - Protection of Minors
 - University Mass Notification Systems Policy
 - Advancement
 - Cash Handling Procedures for Donations
 - Naming University Facilities, Academic Programs & Non-Academic Programs
 - Records Release Policy and Security of Donor Information
 - Emergency Management
 - Emergency Preparedness
 - Response to Death of Student or Staff Member
 - Public Safety
 - Clery Act Policy
 - Free Speech Policy
 - General Safety and Security
 - Golf Cart and LSV Policy
 - Missing Student Policy
 - University Towing Policy
 - Use of Electric Scooters and Other Personal Electric Vehicles on Campus
 - Weapons Prohibition on Campus
 - Risk Management
 - University Relations
- Board of Trustees Policies
 - BOT Investment Statement ("Investment Policy")
 - Honorary Degree Policy
 - Statement of Principles
 - Whistleblower Policy ("Reporting Compliance & Ethics Concerns")
- Facilities
 - Building and Grounds Operations
 - Snow and Ice Removal
 - Campus Planning
 - Design & Construction
 - Energy Management & Utilities

- Environmental Health & Safety
 - Laboratory and Environmental Safety
- Facilities Business Services
- Facilities Services
 - Employee Safety and Health
 - Facilities Operations Overtime Request Policy
 - Fleet Management
 - Key and Lock Policy
- Financial Management
 - Accounting Services
 - Bank Account
 - Banner Finance Security
 - BOT Investment Statement (Investment Policy)
 - Chart of Accounts
 - Disposal of Fixed Assets
 - Fixed Assets
 - General Ledger Account Reconciliation
 - Journal Entries
 - Post Issuance Tax-Exempt Bond Compliance
 - Unclaimed Property
 - Use of Rowan's Name on Bank Account
 - Accounts Payable
 - Accounts Payable General Payment Policy
 - Independent Contractors
 - Reception and Entertainment Policy
 - Relocation Expenses
 - Travel Policy
 - Budget
 - University Budget
 - Bursar
 - Approved Refund Schedule
 - Management of Cash
 - PCI-DSS Compliance (Payment Card Industry Data Security Standards)
 - Safeguarding Assets in a Safe
 - Student Accounts
 - Student Health Insurance
 - Contracting and Procurement
 - Contract Policy
 - Procurement Policy
 - Records Retention Policy
 - University Fuel Card (UFC)
 - University Purchasing Card
 - Debt Management Policy
 - Derivative Management Policy
 - Fiduciary Responsibility Policy
 - Gift Card Policy
 - Payroll
 - Payroll Deductions
 - Payroll Reconciliation
 - Payroll WTE Approvers and Proxies
 - Taxable Fringe Benefits: Employer Provided Vehicles
 - W2 Form, Wage and Tax Statement
- Human Resources
 - Employee Relations
 - Background Check Policy
 - Miscellaneous Leave Time
 - Outside Employment & Additional Compensation

- Protocol for Hiring Internal Candidates
 - Sick Time
 - Tuition Benefit for Dependents, Spouse, Domestic or Civil Union Partner
 - Uncompensated Employees
 - Vacation Time
 - Labor Relations
 - Managerial Compensation Policy
 - Salary Vouchers and Special Assignment Payments Policy Statement
 - Termination for Cause of Managerial Employees
 - Office of Employee Equity
 - Americans with Disabilities Act (ADA)
 - Disruptive Behavior and Workplace Violence Policy
 - Policy Prohibiting Discrimination in the Workplace and Educational Environment
 - Title IX Sexual Harassment/ Sexual Assault Policy
- Information Resources & Technology
 - Information Security
 - Acceptable Use Policy
 - Access Control Policy
 - Affiliate Access Policy
 - Business Continuity Management
 - Camera and Card Access
 - Change Management
 - Data Backup
 - Electronic Media Disposal
 - Encryption Policy
 - General User Password
 - High Performance Computing Resources
 - Information Classification
 - Information Security Policy
 - iPad USE
 - Mobile Computing and Removable Media
 - Mobile Devices iPad and Tablet Device Policy
 - Physical Security for IT Network Resources
 - Privileged Account Management
 - Remote Access Policy
 - Security Awareness and Training
 - Security Incident Management Policy
 - Security Monitoring Policy
 - Security System Development Life Cycle Policy
 - Transmission Sensitive Information Policy
 - Vulnerability Management Policy
 - Workstation Use and Security Policy
 - IRT
 - Alumni Offboarding Policy
 - Cellular Device Policy
 - Computer Lab Policy
 - Computer Lab Software Policy
 - Conference Room and Non-Classroom Space Technology Policy
 - Data Governance: EIS Internal Policy
 - Data Governance: LMS Use Policy
 - Data Governance Policy
 - Digital Signage Policy
 - Electronic Survey Policy
 - Employee Workstation Assignment Policy
 - iPad Cellular Data Activation Policy
 - IT Acquisition Policy
 - IT Resources Available in Licensed Premises

- LMS Third-Party Integration Policy
 - Project Management and Software/Systems Development Life Cycle Policy
 - Separated and Retiring Employee Offboarding Policy
 - Technology Ownership Policy
 - Technology Terms and Definitions
 - Two-Factor Authentication Policy
 - University Data Policy
 - Policy Change Log
- Legal and Governance
 - Ethics
 - Outside Employment and Additional Compensation
 - Reporting Compliance & Ethics Concerns (“Whistleblower Policy”)
 - General Counsel
 - Government Relations
 - Lobbying Activity
 - Lobbying Activity Reporting
 - Lobbying and Advocacy Activity
 - Healthcare Compliance and Privacy
 - Access of Individuals to Protected Health Information (PHI)
 - Accounting of Disclosures of Health Information
 - Breach Notification Policy
 - Disclosures of Personally Identifiable Health Information to Business Associates
 - Excluded Individuals & Entities
 - Fair Market Valuation
 - Fax Machine Transmittal of Confidential, Sensitive or Protected Health Information (PHI)
 - Focused Arrangement Database Policy & Approval Process
 - Fraud Waste and Abuse Policy
 - General Statement on Agreements with Referral Sources
 - Identity Theft Prevention Program-Red Flag Rules
 - Professional Courtesies for Health Services
 - Professional Services Agreements
 - Protected Health Information: Destruction and Disposal
 - Protection of Sensitive Electronic Information
 - Reporting Compliance & Ethics Concerns
 - Request for Restriction of Uses and Disclosures of Protected Health Information
 - Requests for Amendment of Protected Health Information
 - Responding to Suspected Violations of the Anti-Kickback Statute or for Stark Law Violations that Potentially Implicate the Anti-Kickback Statute
 - Responding to Suspected Violations of the Stark Law That Do Not Implicate the Anti-Kickback Statute
 - Standards for Privacy of Individually Identifiable Health Information
 - Uses and Disclosures of Protected Health Information: With and Without Authorization
 - Internal Audit
 - Internal Audit Policy
 - Privacy
 - GDPR - Standard Governing Data Protection and Privacy for Individuals within European Union
- Medical Schools
 - CMSRU
 - RowanSOM - Graduate School of Biomedical Sciences (GSBS)
 - Course Repeat Policy - GSBS
 - GSBS Academic Appeals Policy
 - Leave of Absence Policy - GSBS
 - Transfer of Credit - GSBS
 - RowanSOM - Policies
 - Clinical Incident Reporting Policy
 - Housestaff Work Hours and Supervision

- Leave of Absence and Completion of Degree for Medical Students
 - Moonlighting Policy 101
 - Non-Academic Health Professionals
 - Patient Care Supervision
 - RowanSOM/Jefferson Health/Our Lady of Lourdes/Sponsoring Institution - House Staff Rules and Regulations 2019-2020
 - RowanSOM House Staff
 - Evaluation of Housestaff Policy
 - Student Responsibilities, Rights and Disciplinary Procedures
 - Tobacco-Free Workplace - Stratford Campus
- Student Life / Student Affairs
 - Athletics Department
 - Intercollegiate Athletics
 - Naloxone Public Access Policy
 - NCAA Compliance
 - Smoke and Tobacco-free Environment
 - Strategic Enrollment
 - Non-Credit Online Course Policy
 - Professional Judgment Policy
 - Satisfactory Academic Progress
 - Verification Policy
 - Student Life & Student Affairs
 - Accommodation Policy
 - Alcohol and Other Drugs Policy
 - Campus Recreation Policies and Procedures
 - Chamberlain Student Center Policies and Procedures
 - Good Samaritan Policy
 - Greek Expansion Policy
 - Hazing Policy
 - Live-in Professional Staff Pet Policy
 - New Jersey Residency Policy and Eligibility for In-State Tuition
 - New Membership in Greek Social Organizations
 - Off-Campus Conduct
 - Orientation Attendance
 - Public Health Protection
 - Required Immunizations for Rowan Students
 - Safety Interim Suspension/Withdrawal Policy
 - Service and Emotional Support Animals Policy
 - Shuttle Policy
 - Situation Threat Assessment Policy and Protocol
 - Skateboard Policy
 - Smoking policy
 - Social Media Policy
 - Stalking Policy
 - Student Code of Conduct
 - Student Housing Policies
 - Students-At-Significant Risks to the Health and Safety of Self or Others
 - Student Sexual Misconduct and Harassment Policy
 - Title IX Sexual Harassment/Sexual Assault Policy