Administrative Policies

Board of Trustees Policies

- BOT Investment Statement ("Investment Policy")
- Statement of Principles
- Whistleblower Policy ("Reporting Compliance & Ethics Concerns")

Policies by department (in alphabetical order)

- **Academic/Research**
  - Academic Honors
  - Academic Integrity Policy
  - Academic Status Policy
  - Assignment of Semester Credit Hour
  - Attendance Policy
  - Audit Policy
  - Awarding of Posthumous Degrees
  - Challenge Examination Policy
  - Classroom Behavior
  - Conflicts in Examination Periods During Finals Week
  - Credit by Examination for Life Experience External Examination
  - Credit by Examination for Life Experience Internal Evaluation
  - GPA Forgiveness
  - Grade Change Policy
  - Grade Dispute Policy
  - Grade Reporting
  - Grading System
  - Graduation Requirements
  - Mobile Electronic Device Policy
  - Repeating a Course Policy
  - Research Papers - The Term Paper Law
  - Second Baccalaureate Policy
  - Student Complaint Procedures
  - Syllabus Policy
  - Transfer of Credit
  - Turnitin Policy
  - Undergraduate Academic Standing
  - Undergraduate Senior Privilege Policy
  - University Academic Calendar
  - Verification of Student Identity
  - Viewing Final Exams and Papers Policy

- **Health Sciences**
  - Bloodborne Pathogens
  - HIV, HBV and HCV
  - Housestaff Immunizations and Health Requirements
  - Tuberculosis Surveillance

- **Research**
  - Conflict of Interest in the Design, Implementation, or Reporting of Grants and Sponsored Projects
  - Copyright Policy
  - Costing policy
  - Cost Share Policy
  - Cost Transfer Policy
  - Data Ownership Policy
  - Export Control Program
  - Federal Drawdown
  - Grants Disbursed By the Environmental Protection Agency (EPA)
  - HIPAA and Medical Research Training
  - Intellectual Property
  - Internal Deadline for Proposals
  - Laboratory Safety Policy
  - Managing Conflicts Of Interest
  - Openness in Research Policy
  - Principal Investigator (PI) Eligibility
  - Records Retention
  - Research Administration
  - Research Indirect Funds Distribution
  - Subrecipient Monitoring
  - Use of SSNs and PII in Human Subject Research

- **Research Compliance**
  - Export Control Guidelines for Visiting Professors and Research Scholars
  - Research Misconduct

- **Administration and Operations**
  - Administration
  - Preferred Name Policy
- Protection of Minors
- University Mass Notification Systems Policy
- Advancement
  - Cash Handling Procedures for Donations
  - Naming University Facilities, Academic Programs & Non-Academic Programs
  - Records Release Policy and Security of Donor Information
- Emergency Management
  - Emergency Preparedness
- Public Safety
  - Free Speech Policy
  - General Safety and Security
  - Golf Cart and LSV Policy
  - University Towing Policy
  - Weapons Prohibition on Campus
- Risk Management
- University Relations
- Board of Trustees Policies
  - BOT Investment Statement ("Investment Policy")
  - Statement of Principles
  - Whistleblower Policy ("Reporting Compliance & Ethics Concerns")
- Facilities
  - Building and Grounds Operations
    - Snow and Ice Removal
  - Campus Planning
  - Design & Construction
  - Energy Management & Utilities
  - Environmental Health & Safety
  - Laboratory and Environmental Safety
  - Facilities Business Services
  - Facilities Services
    - Employee Safety and Health
    - Facilities Operations Overtime Request Policy
    - Fleet Management
    - Key and Lock Policy
- Financial Management
- Accounting Services
  - Bank Account Policy
  - Banner Finance Security
  - Chart of Accounts
  - Disposal of Fixed Assets
  - Fixed Assets
  - General Ledger Account Reconciliation
  - Investment Policy (BOT Investment Statement)
  - Journal Entries
  - Post Issuance Tax-Exempt Bond Compliance
  - Unclaimed Property
  - Use of Rowan's Name on Bank Account
- Accounts Payable
  - Accounts Payable General Payment Policy
  - Independent Contractors
  - Reception and Entertainment Policy
  - Relocation Expenses
  - Travel Policy
- Budget
  - University Budget
- Bursar
  - Approved Refund Schedule
  - Management of Cash
  - Safeguarding Assets in a Safe or Vault
  - Student Accounts
  - Student Health Insurance Policy
- Contracting and Procurement
  - Procurement Policy
  - Records Retention Policy
  - University Fuel Card (UFC)
  - University Purchasing Card (UPC)
- Debt Management Policy
- Derivative Management Policy
- Payroll
  - Accrual and Use of Sick Time
  - Accrual and Use of Vacation Time
  - Payroll Deductions
  - Payroll Reconciliation
  - Payroll WTE Approvers and Proxies
  - Taxable Fringe Benefits: Employer Provided Vehicles
  - W2 Form, Wage and Tax Statement
- Human Resources
- Employee Relations
  - Background Check Policy
Legal and Governance

Ethics

Outside Employment and Additional Compensation
Reporting Compliance & Ethics Concerns ("Whistleblower Policy")

General Counsel

Government Relations
Lobbying Activity
Lobbying Activity Reporting
Lobbying and Advocacy Activity

Healthcare Compliance and Privacy
Access of Individuals to Protected Health Information (PHI)
Accounting of Disclosures of Health Information
Breach Notification Policy
Disclosures of Personally Identifiable Health Information to Business Associates
Excluded Individuals & Entities
Fax Machine Transmittal of Confidential, Sensitive or Protected Health Information (PHI)
Focused Arrangement Database Policy & Approval Process
Fraud Waste and Abuse Policy
General Statement on Agreements with Referral Sources
Identity Theft Prevention Program-Red Flag Rules
Professional Courtesies for Health Services
Professional Services Agreements
Protected Health Information: Destruction and Disposal
Protection of Sensitive Electronic Information
Reporting Compliance & Ethics Concerns
Request for Restriction of Uses and Disclosures of Protected Health Information
Requests for Amendment of Protected Health Information
Responding to Suspected Violations of the Anti-Kickback Statute or for Stark Law Violations that Potentially Implicate the Anti-Kickback Statute
Responding to Suspected Violations of the Stark Law That Do Not Implicate the Anti-Kickback Statute
Revised Fair Market Valuation
Standards for Privacy of Individually Identifiable Health Information
Uses and Disclosures of Protected Health Information: With and Without Authorization

Internal Audit
Internal Audit Policy

Privacy
GDPR - Standard Governing Data Protection and Privacy for Individuals within European Union

Student Life / Student Affairs
Athletics Department
Intercollegiate Athletics
NCAA Compliance
Strategic Enrollment
Professional Judgment Policy
Satisfactory Academic Progress
Verification Policy

Student Life & Student Affairs
Accommodation Policy
Alcohol and Other Drugs Policy
Good Samaritan Policy
Greek Expansion Policy
Hazing Policy
Live-in Professional Staff Pet Policy
New Membership in Greek Social Organizations
Off-Campus Conduct
Orientation Attendance
Protection of Minors on Campus
Public Health Protection
Required Immunizations for Rowan Students
Safety Interim Suspension/Withdrawal Policy
Situation Threat Assessment Policy and Protocol
Skateboard Policy
Smoking policy
Social Media Policy
Stalking Policy
Student Code of Conduct
Student Housing Policies
Students-At-Significant Risks to the Health and Safety of Self or Others
Student Sexual Misconduct and Harassment Policy