Administrative Policies

Board of Trustees Policies

- BOT Investment Statement ("Investment Policy")
- Statement of Principles
- Whistleblower Policy ("Reporting Compliance & Ethics Concerns")

Policies by department (in alphabetical order)

- Academic/Research
  - Academic Affairs
    - Academic Honors
    - Academic Integrity Policy
    - Academic Status Policy
    - Attendance Policy
    - Audit Policy
    - Awarding of Posthumous Degrees
    - Challenge Examination Policy
    - Classroom Behavior
    - Conflicts in Examination Periods During Finals Week
    - Credit by Examination for Life Experience External Examination
    - Credit by Examination for Life Experience Internal Evaluation
    - GPA Forgiveness
    - Grade Change Policy
    - Grade Dispute Policy
    - Grade Reporting
    - Grading System
    - Graduation Requirements
    - Mobile Electronic Device Policy
    - Repeating a Course Policy
    - Research Papers - The Term Paper Law
    - Second Baccalaureate Policy
    - Student Complaint Procedures
    - Syllabus Policy
    - Transfer of Credit
    - Turnitin Policy
    - Undergraduate Academic Standing
    - Undergraduate Senior Privilege Policy
    - University Academic Calendar
    - Viewing Final Exams and Papers Policy
- Health Sciences
  - Bloodborne Pathogens
  - HIV, HBV and HCV
  - Housestaff Immunizations and Health Requirements
  - Tuberculosis Surveillance
- Research
  - Conflict of Interest in the Design, Implementation, or Reporting of Grants and Sponsored Projects
  - Copyright Policy
  - Costing policy
  - Cost Share Policy
  - Cost Transfer Policy
  - Data Ownership Policy
  - Export Control Program
  - Federal Drawdown
  - Grants Disbursed By the Environmental Protection Agency (EPA)
  - HIPAA and Medical Research Training
  - Intellectual Property
  - Internal Deadline for Proposals
  - Laboratory Safety Policy
  - Managing Conflicts Of Interest
  - Openness in Research Policy
  - Records Retention
  - Research Administration
  - Research Indirect Funds Distribution
  - Subrecipient Monitoring
  - Use of SSNs and PII in Human Subject Research
- Research Compliance
  - Export Control Guidelines for Visiting Professors and Research Scholars
• Research Misconduct
• Administration and Operations
  • Administration
    • Preferred Name Policy
    • Protection of Minors
    • Records Retention Policy
    • University Mass Notification Systems Policy
• Advancement
  • Cash Handling Procedures for Donations
  • Naming University Facilities, Academic Programs & Non-Academic Programs
  • Records Release Policy and Security of Donor Information
• Emergency Management
  • Emergency Preparedness
• Public Safety
  • Free Speech Policy
  • General Safety and Security
  • Golf Cart and LSV Policy
  • Weapons Prohibition on Campus
• Risk Management
• University Relations
• Board of Trustees Policies
  • BOT Investment Statement ("Investment Policy")
  • Statement of Principles
  • Whistleblower Policy ("Reporting Compliance & Ethics Concerns")
• Facilities
  • Building and Grounds Operations
    • Snow and Ice Removal
  • Campus Planning
  • Design & Construction
  • Energy Management & Utilities
  • Environmental Health & Safety
    • Laboratory and Environmental Safety
  • Facilities Business Services
  • Facilities Services
    • Employee Safety and Health
    • Facilities Operations Overtime Request Policy
    • Fleet Management
    • Key and Lock Policy
    • Motor Vehicles and Special Equipment
• Financial Management
  • Accounting Services
    • Bank Accounts
    • Banner Finance Security
    • Chart of Accounts
    • Disposal of Fixed Assets
    • Fixed Assets
    • General Ledger Account Reconciliation
    • Investment Policy (BOT Investment Statement)
    • Journal Entries
    • Post Issuance Tax-Exempt Bond Compliance
    • Unclaimed Property
  • Accounts Payable
    • Accounts Payable General Payment Policy
    • Independent Contractors
    • Reception and Entertainment Policy
    • Relocation Expenses
    • Travel Policy
  • Budget
    • University Budget
  • Bursar
    • Approved Refund Schedule
    • Management of Cash
    • Safeguarding Assets in a Safe or Vault
    • Student Accounts
  • Contracting and Purchasing
    • Procurement Policy
    • University Fuel Card (UFC)
    • University Purchasing Card (UPC)
  • Payroll
    • Accrual and Use of Sick Time
    • Accrual and Use of Vacation Time
    • Payroll Deductions
• Payroll Reconciliation
• Taxable Fringe Benefits: Employer Provided Vehicles
• W2 Form, Wage and Tax Statement
• WTE Policy for Approvers and Proxies

• Human Resources
  • Employee Relations
    • Background Check Policy
    • Miscellaneous Leave Time
    • Outside Employment & Additional Compensation
    • Protocol for Hiring Internal Candidates
    • Sick Time
    • Uncompensated Employees
    • Vacation Time
  • Labor Relations
    • Managerial Compensation Policy
  • Office of Equity and Diversity
    • Americans with Disabilities Act (ADA)
    • Policy Prohibiting Discrimination in the Workspace
    • Workplace Violence Policy

• Individual Colleges and Schools
  • CMSRU
  • RowanSOM
    • Clinical Incident Reporting Policy
    • RowanSOM Housestaff
      • Evaluation of Housestaff Policy
    • Student Responsibilities, Rights and Disciplinary Procedures
    • Tobacco-Free Workplace - Stratford Campus
  • Information Resources & Technology
    • Clinical IT
      • Authorization for Release of Information and Providing Patients with Copy of Medical Records Policy
      • Centricity Business/Centricity EMR Duplicate Registrations or Charts Policy
      • Centricity Business and Centricity EMR Report Requests Policy
      • Centricity Business Billing Area and Centricity EMR Location of Care Policy
      • Centricity Business Billing Providers Policy
      • Centricity Business Code Sets Policy
      • Centricity Business FSC, Pay Code, and Commercial Insurance Approvals Policy
      • Centricity Business Locations Policy
      • Centricity Business Printer Forms Policy
      • Centricity Business Providers Separation Check List Policy
      • Centricity Business Scheduling Departments & Appointment Types Policy
      • Centricity Business Scheduling Providers Policy
      • Centricity Referring Providers Policy
      • Clinical System Report Requests Policy
      • Clinical Systems Access Request Policy
      • Clinical Systems Super Users Policy
      • EMR Issue Triage Folder Policy
      • Scanning and Indexing Documents into the Centricity Electronic Medical Record (EMR) Policy
    • Information Security
      • Acceptable Use Policy
      • Access Control Policy
      • Business Continuity Management
      • Camera and Card Access
      • Change Management
      • Data Backup
      • Electronic Media Disposal
      • Encryption Policy
      • General User Password
      • High Performance Computing Resources
      • Information Classification
      • Information Security Policy
      • iPAD USE
      • Mobile Computing and Removable Media
      • Mobile Devices iPad and Tablet Device Policy
      • Physical Security for IT Resources
      • Privileged Account Management
      • Remote Access Policy
      • Security Awareness and Training
      • Security Incident Management Policy
      • Security Monitoring Policy
      • Security System Development Life Cycle Policy
      • Transmission Sensitive Information Policy
• Workstation Use Policy
• IRT
  • Computer Lab Policy
  • Computer Lab Software
  • Computer Replacement and Support Policy
  • Conference Room and Non-Classroom Space Technology Policy
  • Data Governance Policy
  • EIS Internal Policy
  • iPad Cellular Data Activation Policy
  • IT Acquisition Policy
  • LMS Use Policy
  • Project Management and Software/Systems Development Life Cycle
  • Survey Policy
  • University Data
• Web Services
  • Social Media Policy
• Legal and Governance
  • Ethics
    • Outside Employment and Additional Compensation
    • Reporting Compliance & Ethics Concerns ("Whistleblower Policy")
  • General Counsel
  • Government Relations
    • Lobbying Activity
    • Lobbying Activity Reporting
    • Lobbying and Advocacy Activity
• Healthcare Compliance and Privacy
  • Access of Individuals to Protected Health Information (PHI)
  • Accounting of Disclosures of Health Information
  • Breach Notification Policy
  • Disclosures of Personally Identifiable Health Information to Business Associates
  • Excluded Individuals & Entities
  • Fax Machine Transmittal of Confidential, Sensitive or Protected Health Information (PHI)
  • Fraud Waste and Abuse Policy
  • General Statement on Agreements with Referral Sources
  • Professional Courtesies for Health Services
  • Professional Services Agreements
  • Protected Health Information: Destruction and Disposal
  • Protection of Sensitive Electronic Information
  • Reporting Compliance & Ethics Concerns
  • Request for Restriction of Uses and Disclosures of Protected Health Information
  • Requests for Amendment of Protected Health Information
  • Responding to Suspected Violations of the Anti-Kickback Statute or for Stark Law Violations that Potentially Implicate the Anti-Kickback Statute
  • Responding to Suspected Violations of the Stark Law That Do Not Implicate the Anti-Kickback Statute
  • Revised Fair Market Valuation
  • RowanSOM Focused Arrangement Database Policy & Approval Process
  • Standards for Privacy of Individually Identifiable Health Information
  • Uses and Disclosures of Protected Health Information: With and Without Authorization
• Internal Audit
  • Internal Audit Policy
• Student Life / Student Affairs
• Athletics Department
  • Intercollegiate Athletics
• NCAA Compliance
• Strategic Enrollment
  • Professional Judgment Policy
  • Satisfactory Academic Progress
  • Verification Policy
• Student Life & Student Affairs
  • Accommodation Policy
  • Alcohol and Other Drugs Policy
  • Good Samaritan Policy
  • Greek Expansion Policy
  • Hazing Policy
  • New Membership in Greek Social Organizations
  • Off-Campus Conduct
  • Protection of Minors on Campus
  • Public Health Protection
  • Required Immunizations for Rowan Students
  • Safety Interim Suspension/Withdrawal Policy
  • Skateboard Policy
  • Smoking policy
- Stalking Policy
- Student Code of Conduct
- Student Housing Policies
- Students At Significant Risks to the Health and Safety of Self or Others
- Student Sexual Misconduct and Harassment Policy