Title: Undergraduate Academic Standing
Subject: Academic Affairs
Policy No: AA: 2017: 02
Applies: University-Wide
Issuing Authority: Sr. Vice President and Provost
Responsible Officer: Deans and Vice President for Student Affairs

Adopted: 10/07/2023
Last Revision: 10/07/2023

I. PURPOSE

The purpose of this policy is to outline the standards for academic standing which apply to all matriculated undergraduate students.

II. ACCOUNTABILITY

Under direction of the Provost, the Vice President for Student Affairs shall implement this policy in collaboration with appropriate personnel.

III. APPLICABILITY

This policy applies to all matriculated undergraduate students of Rowan University.

IV. POLICY

1. Rowan University has established standards for academic standing which apply to all matriculated undergraduate students as follows: Students who have attempted 12 or more semester hour credits and have a cumulative grade point average (GPA) of at least 2.0 are considered to be in good academic standing.

2. Academic Probation (for cumulative GPA falling below 2.0)
   a. At the end of each fall and spring semester, matriculated undergraduate students who are not already on academic probation, who have attempted 12 credits or more, and who have a cumulative GPA below 2.0 are placed on academic probation for the subsequent spring or fall semester. Those who achieve a cumulative GPA of 2.0 or higher after the subsequent fall or spring semester will return to good academic standing.
   b. Students on academic probation are required to meet with a designated University representative to make an academic success plan and will be enrolled in a zero-credit course in Canvas for the following semester supporting academic remediation. Details of the academic remediation program can be found on the Student Success website. Students will have a registration hold placed on their Banner account until they complete the program requirements.
   c. The Vice President for Student Affairs or designee will notify students when they are placed on academic probation via their Rowan email address. Such notices will include the requirement for the academic remediation activities as described above. The Registrar's Office will note the academic probation status on the student's academic record.
   d. Students will meet with their academic advisors each semester to develop appropriate plans for achieving satisfactory academic performance.

3. Continued Probation (for students on Academic Probation whose GPA since their most recent prior academic standing update is 2.0 or higher but whose cumulative GPA remains below 2.0).
a. Students who are on Academic Probation and achieve a GPA of 2.0 or higher in term(s) since their most recent prior academic standing update, but whose cumulative GPA remains below 2.0, will be placed on Continued Probation.
b. Students on Continued Probation must follow the requirements for students on Academic Probation described above.

4. Academic Suspension
   a. Academic Suspension takes place under the following circumstances:
      i. Students who have attempted at least 12 credits and have been on Academic Probation or Continued Probation for one or more semesters and who earn a GPA of below 2.0 in term(s) since their most recent prior academic standing update will be suspended from the University for a period of at least one calendar year.
      ii. Exception to 4.a.i: Students who matriculated at Rowan as first-time undergraduates in the preceding 12 months who have attempted at least 12 credits; who have been on Academic Probation after their first semester; who earn a GPA below 2.0 in term(s) since their most recent academic standing update; and whose cumulative GPA is below 1.50 will be suspended from the University for a period of one calendar year. Such students whose cumulative GPA is below 2.0 but above 1.50 shall remain on Academic Probation for one additional fall or spring term.
   b. The Registrar's Office will notify the appropriate University officers when students are academically suspended and will note the suspension on the student's academic record.
   c. The Vice President for Student Affairs or designee will notify students in writing when they are suspended via their Rowan email address. The notices will include a statement that registration for the next fall or spring semester will be canceled. Students enrolled in the immediate winter or summer session will not have their enrollment canceled.
   d. Students so suspended cannot register in either academic year or summer terms, as full- or part-time students, nor as non-matriculated students.
   e. Students who have been academically suspended from the University are eligible for re-enrollment through the University Advising Center after one academic year following suspension. Normal re-enrollment processes will apply, including determination of eligibility for specific academic programs, and subject to other restrictions unrelated to academic standing (such as disciplinary processes and registration holds).
      i. Suspended students may appeal to re-enter the University prior to the one-year period after at least one fall or spring term of suspension status by contacting academicstanding@rowan.edu and providing a rationale and documentation demonstrating readiness to return prior to the expected one-year timeline. Because the expected suspension period is one full year, only compelling appeals which include documentation such as satisfactory grades at another college, resolution of a related health matter, or other such evidence of readiness to return will be considered.

5. Academic Suspension Appeal Process
   a. The Office of the Provost serves as the focal point for academic probation and suspension. The Office of the Vice President for Student Affairs is responsible for the implementation of this process.
      i. Written notification of the appeal process and dates will be sent to the student via their Rowan email address.
      ii. Student completes and returns the appeal form with supporting documentation.
      iii. Students who do not appeal and students whose appeal is denied will be suspended from the University and any registration in future fall and spring terms will be dropped.
   b. Decisions concerning academic suspension are made independently of decisions governing financial aid awards. Appeals regarding the discontinuance of financial aid must be made to the Director of Financial Aid.

6. The revisions in this policy are implemented on an interim basis pending any Senate action.