

# Employee Safety and Health

## ROWAN UNIVERSITY POLICY

**Title:** *Employee Safety and Health*

**Subject:** *Facilities, Planning and Operations*

**Policy No:** *Fac: 2015:02*

**Applies:** *University-Wide*

**Issuing Authority:** *Senior Vice President for Facilities Planning & Operations*

**Responsible Officer:** *Assistant Vice President for Facilities & Operations*

**Adopted:**

**Last Revision:** *03/03/2015*

**Last Reviewed:** *03/03/2015*

### I. PURPOSE

The purpose of this policy is to provide health and safety policies and procedures to employees for promoting a safe and healthy work environment.

### II. ACCOUNTABILITY

Under the direction of the Senior Vice President for Facilities, the Assistant Vice President for Facilities and Operations shall implement this policy and ensure compliance with the policy.

### III. APPLICABILITY

This policy applies to all faculty, staff, student and volunteer of Rowan University. All Rowan employees shall ensure compliance with this policy.

### IV. REFERENCES

1. The Public Employees Occupational Safety and Health Act, Cited as NJSA 34:6A-25 ET Seq
2. Safety and Health Standards for Public Employees, Cited as NJAC 12:100

### V. POLICY

1. Occupational Safety
  - a. The Public Employees Occupational Safety and Health Act and the Safety and Health Standards for Public Employees are the basic standards for employee safety practices, policies, and procedures. Other Generally Accepted Safety Standards (GASS) may be applied or used, if a topic or issue is not specifically addressed.
  - b. Employees are required to comply with all occupational safety and health standards and all regulations promulgated under the act that apply to their own actions and conduct on the job (e.g., 29 CFR 1910, as adopted by New Jersey). This includes all safe work rules or practices developed by the University.
  - c. Personal Protective Equipment (PPE)
    - i. The University at no additional cost will provide any PPE required to the employee. PPE provided will be worn or used when directed by a supervisor or when dictated by good safety or work practices.
    - ii. Each employee is responsible to maintain, inspect, test and fit any PPE equipment issued in accordance with manufacturer's recommendations or in accordance with instructions issued by the University.

- d. Task Specific Requirements Task specific requirements will be developed as regulatory requirements direct (e.g., PEOSH Confined Spaces), or through the evolution of the safety and risk management programs as deemed appropriate

## 2. Occupational Health

- a. Medical Surveillance and Services Employees who require medical evaluation due to work requirements, or who require medical examinations be made available due to work exposures to toxic or hazardous materials, will be provided with a medical examination or consultation services through the University's contract medical provider service or physician at no expense to the employee and on paid time. Such requests, however, must be coordinated either through the Safety Office or employee health section of Student Health Center. Any other provider used will not be acceptable and any claim for reimbursement or costs may be summarily rejected.
- b. Respirator Program It is the policy of Rowan to comply with PEOSHA/OSHA regulations regarding respirators, including medical screening and testing. Rowan will, therefore, limit the use of respirators to a case-by-case or task-by-task basis. Respirators issued, or approved /recommended by the Safety & EMS section are the only ones permitted to be used in the workplace.