# **Chamberlain Student Center Policies and Procedures**

#### **ROWAN UNIVERSITY POLICY**

Title: Chamberlain Student Center Policies and Procedures

Subject: Student Affairs, Student Center

Policy No: SASC: 2019:01 Applies: University-Wide Issuing Authority: President

Responsible Officer: Associate Vice President for Student Life

**Adopted:** 08/01/2019 **Last Revision:** 08/01/2021 **Last Reviewed:** 08/01/2021

#### I. PURPOSE

- 1. This policy establishes facility reservation, usage, billing, and other guidelines and procedures for the Chamberlain Student Center.
- 2. This policy additionally provides guidelines for events held within the Chamberlain Student Center.

#### II. ACCOUNTABILITY

Under the direction of the President, the Associate Vice President for Student Life shall ensure compliance and implementation of this policy.

### III. APPLICABILITY

This policy is applicable to all students, faculty, staff, and external community members utilizing Chamberlain Student Center facilities, programs, and services.

#### IV. POLICY

- 1. Policies and procedures will be reviewed annually by Chamberlain Student Center staff.
- 2. A complete policies and procedures document is published at rowan.edu/studentcenter.

## V. ATTACHMENT

Policies and Procedures 2021-2022